Curriculum Vitae

**B.H.M.S.Menali Bandara**

**Date of Birth - 25.March.1990**

**E-mail -** [**menalishanika@gmail.com**](mailto:menalishanika@gmail.com)

**Contact Number: 0713600570, 2 556 310**

**JOB OBJECTIVES AND CAREER GOALS**

My primary objective is to grow with the organization by working independently and in an organized manner as well as a corporate team member.

**SKILLS AND COMPETENCIES**

* A believer of own abilities,
* A quick learner and a self-motivator,
* A very good team player,
* Quick Book Accounting Package.

**PERSONAL / CONTACT INFORMATION**

* Full name - Batugedara Herath Mudiyanselage Shanika Menali Bandara
* Age - 25 years
* Civil status - Single
* Gender - Female
* Address - 97/3 a E D Dabare Mawatha, Narahenpita, Colombo - 5
* Nationality - Sri Lankan
* School attended - Dudley Senanayeke collge
* N I C Number - 905852817V

**EXPERIENCE**

* Audit trainee, T. Idaikkadar & Company Charted Accountant 2010 to 2013.
* Power Plus Holdings (Pvt) Ltd 2013 May to 2014 January.
* Senara Trading Company from Mar ’14 to Present.

**PROFESSIONAL QUALIFICATIONS**

* I am following a Business Management External Degree in University of Kalaneya. (Final Year)
* I am following a Executive Level of Charted Accountancy.
* I have completed a computer course at Salana Technology Learning Center and also English course at Jinarathana Academy.
* Association of Accounting Technicians of Sri lanka (A.A.T Sri Lanka) passed finalist.

**AAT (Association of Accounting Technicians of Sri Lanka)**

**Final level**

Subject Grade

Taxation practice B

Advanced financial accounting B

Cost management accounting and quantitative techniques C

Auditing C

**ACADEMIC QUALIFICATIONS**

**G.C.E (ORDINARY LEVEL) EXAMINATION - 2006**

3B, 4C, 3S

**G.C.E (ADVANCED LEVEL) EXAMINATION – 2009, Stream - Commerce**

* Business Studies - B
* Economics - C
* Accounting - C

**EXTRA CURRICULUM ACTIVITIES**

* Senior prefect , Dudley Senanayake College. (2004 – 2008)
* House vise captain of the annual inter school sport meet – 2006.
* Participated as a competitor of chess and debate competitions.
* Participated as a member of one day English camp, Dudley Senanayake College.

**NON-RELATED REFEREES**

1. Dr. J.M.K. Jayasundara

(MBBS- Ragama)

Word Register

North Colombo Teaching Hospital

Ragama

Tel -0714873987

1. Mrs. Thevy Sivakumar Idaikkadar

Charted Accountant (CA Sri Lanka)

No: 35 A

Kinross Avenue,

Colombo 04

Tel - 0777561917

I the undersigned, certify that the details provided by me herein are complete and true to the best of my knowledge and belief. I understand that any willful miss-statement renders me liable to dismissal, if employed.

Date-: Shanika Menali